

HEAD OFFICE

303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone : (015) 501 0243/4
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 E-mail: info@molemole.gov.za



Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: **Ralephenya T.D**

Reference: **FIN: 8/1/09**

Date: 26 May 2025

MOLEMOL MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD) TO CONDUCT AN AUCTION OF MUNICIPAL ASSETS.

Specification:

| Auctioneering of Municipal Assets | |
|---|---|
| Description | Commission % relating to total sales of the auction |
| Auctioneering of Municipal Assets including: <ul style="list-style-type: none"> • Advertise Auction • Provide PA system to conduct auction • All other processes relating to the auction **List of Assets available on request **AASA rates will be determined for any transportation costs | |

The following documentation should be attached to the quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- Valid Tax Compliance status pin
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- Attach a certified certificate of South African Institute of Auctioneers.

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals).

| Criteria | Weights | Applicable values |
|---|------------|----------------------------|
| Company Experience: <ul style="list-style-type: none">Attach a maximum of five (5) orders / appointment letters relating to the auctioneering of municipal assets. | 60 | Poor = 1 Acceptable = 2 |
| Personnel Experience: <ul style="list-style-type: none">Attach a comprehensive CV of key personnel with a minimum of 5 years' experience in the Auctioneering environment | 03 | Good = 3 Very Good = 4 |
| Valid Trust Account | 10 | Excellent = 5 |
| Total | 100 | |

Stage 2: Evaluation of Price and Specific Goals

| Preference Points for specific Goals | Means of Verification | Points |
|--|---|--------|
| People or Business residing within Molemole Local Municipality | Statement of municipal rates or Proof of residents from Traditional Authority | 5 |
| Woman – Ownership of more than 50% | Identification document and Company and Intellectual Property Commission (CIPC) registration document | 5 |
| People with Disability | Medical Certificate Indicating Disability | 5 |
| Youth (18 – 34 years old) | Identification document | 5 |

The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.

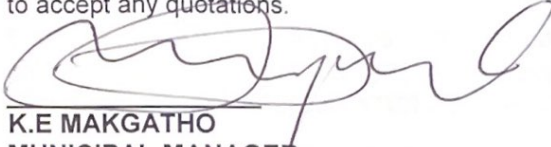
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- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Malola M at 015 501 2315** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **02 June 2025 at 11h00**, clearly marked **"CONDUCT AN AUCTION OF MUNICIPAL ASSETS."**

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



K.E MAKGATHO
MUNICIPAL MANAGER
FIN: 8/1/1/09

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